
WARP Registration Application

WARP provider name	<i>Local Government Wessex</i>
Date of application	<i>dd mm yyy</i>

Date of registration	<i>Official use</i>
Agreed WARP title	<i>Official use</i>

Version control

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If you find errors in the current document, please send your comment to editor@warp.gov.uk

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WARP registration application form (see note - last page)

Please tab through the form and complete all fields. *Your entries will appear in blue italics.* Tick boxes can be checked using the space bar or by being “clicked”.

[Examples](#) of completed forms can be found in the WARP Toolbox.

Contact details for WARP provider

Name of organisation applying to become a WARP provider	<i>Local Government Wessex (LGW)</i>
Main switchboard telephone number of organisation	<i>nn nnn nnnnnn</i>
Date of application	<i>dd mm yyyy</i>

Contact details for person responsible for the WARP

Title, first name, surname	<i>Mr John Smith)</i>
Position in organisation	<i>Head of IT</i>
Address	<i>IT Department Council Offices Endeavour Road Casterbridge Wessex PL11 5EE</i>
Landline numbers	<i>nnnn nnnnnn</i>
Mobile number	<i>nnnn nnn nnn</i>
Fax number	<i>nnnnn nnnnnn</i>
Email address	<i>jsmith@wessex.gov.uk</i>

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(when completed)

Community to be served by this WARP

Sector	
Private <input type="checkbox"/>	Public <input checked="" type="checkbox"/>
Voluntary <input type="checkbox"/>	Other <input type="checkbox"/>
Description of community	<i>Local authorities in the Wessex Region</i>
Initial number of members	<i>12 authorities</i>
Target number of members after 1 year	<i>36 authorities</i>
How will you engage with your WARP community to ensure that appropriately tailored services are offered.	<p><i>We started the communication process via e-Champions who are significant decisionmakers in Local Authorities in the Region.</i></p> <p><i>We asked them to nominate an appropriate person to lead on computer security issues and sent all the documentation to those nominees. We have set up a Warp Network to which all nominees have been invited.</i></p> <p><i>We used the initial meeting to launch the service and encourage all authorities to register for the free service period, to give them a chance to evaluate the service before they made a decision on whether to pay for a charged service. Each authority registering to use the WARP service will nominate one member of staff to attend network meetings. He or she will then have the responsibility for relating to their colleagues the issues discussed at network meetings. This information will also be posted on our LGW Web site and in the Members News section of our WARP Website</i></p>
<u>Example answer</u>	

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WARP Register entry

Note that the following information will be published on the WARP website www.warp.gov.uk and therefore will be made public.

Choose the two or three character identifier which will uniquely identify your WARP within the WARP programme (e.g. AAWARP or ZZ4WARP). You can also choose a public name (e.g. Midland SME Security Group or North East Government WARP). This public name can be the same as the WARP identifier if you wish. Check in the [WARP Register](#), using the search facility if necessary, to ensure that your chosen internal identifier and public name is not already in use.

Two or three character identifier for WARP	<i>WSXWARP</i>
Proposed public name of WARP	<i>WessexGovernment WARP</i>
Public URL of your WARP website A public page should be available even though the members' area will normally be protected. N.B. This public page should contain an operational contact email address.	<i>www.weswarp.org</i>
Very brief description of your WARP community (less than 75 characters). See WARP Register for examples	<i>The Wessex Government WARP (WESWARP) provided by Local Government Wessex for local authorities in the West of England</i>

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<p>Public email address of the designated contact for the WARP when operational (Please indicate if you do not want your email address published)</p>	<p><i>chrissy.smith@we.gov.uk</i></p>
<p>Estimated operational date</p>	<p><i>June2008</i></p>
<p>Full description of WARP (about 250 words) <i>Local Government Wessex (LGW) is providing this service for a target of 36 members in the South West of England. There are five Counties in Wessex and four Unitary authorities, with 26 Shire Districts and one National Park Authority. The WESWARP will provide services to all these authorities, and should be a particular benefit to the Shire Districts, many of which are small and have limited capacity to pursue computer security issues. The WARP will enable the exchange of best practice from national and regional levels and encourage networking and mutual learning. LGW has a strong relationship with all the local authorities in Wessex and already runs a number of officer networks on a wide range of topics. As such it has developed a level of trust with the local authority community which should benefit it in establishing the WARP service.</i></p> <p><i>The service has been developed by a Working Group comprising representatives from County and District authorities in the Region. This Working Group will in due course become the WARP Steering Group. The WARP Network will be run by a dedicated team in the Improvement and Representation Section of LGW. The filtered warning service will be bought from an existing WARP, and the advice brokering and trusted sharing of security incidents will be developed via the WARP Network. Once the WARP is fully established membership can also be offered to other partner organisations such as Town Councils, Parish Councils and Fire Authorities.</i></p>	

Please tick this box if you wish publication of these details to be delayed.



Business case for the registration application

Please tick to confirm that a business case has been prepared and is available



Please provide a summary below:

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(when completed)**

Costs

	<i>First Year</i>	<i>Subsequent Years</i>
<i>Approximate costs</i>	<i>xxxxx</i>	<i>yyyyy</i>

No external costs are expected for the pilot. If the pilot is successful and the WARP continues and expands, then costs will include the manpower costs of the WARP operator and the subscription charges for the WARP Trust managed service platform

Resources

LGW already has appropriate IT infrastructure which its own staff can use. If the first year is successful then the recruitment of additional staff or the use of a consultant will be considered for the WARP operator.

Funding and sustainability model

	<i>First Year</i>	<i>Subsequent Years</i>
<i>Approximate funding available</i>	<i>vvvvv</i>	<i>zzzzz</i>

Description: £vvvvv grant received Spring 2006 from central government to cover the first period of operation. Following this all authorities will be charged for membership, with a higher charge for Counties and Unitaries than for District Councils. The exact charge will depend on the number of authorities registering to use the service once charging begins.

Based on the figures above, we should be able to offer the service free of charge for the first eighteen months, but the Working Group will decide at the end of the first twelve months what the charges will be when the free period ends. This will relate to members' intentions expressed in a questionnaire which will be circulated in Spring 2008. If all authorities sign up for the paid service, we estimate that charges will be in the region of:

Counties and Unitaries - £cccc per annum

Districts - £dddd per annum

Charges will increase in proportion to the number of authorities not choosing to use the service.

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An [example](#) business case from a real registration application is available in the WARP Toolbox.

Description of how the WARP services will be provided

Please provide details below of how you will meet the requirements to run an approved WARP and how the [three core WARP services](#) will be provided:

Will you be using:

- 1. the WARP managed service platform?
- 2. a different managed service (e.g. from another WARP)?
- 3. your own infrastructure and the FWA software?
- 4. your own infrastructure and another software solution?
- 5. any other solution?

If using 4 or 5, please describe how this approach will provide WARP services to your community	
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Pre-condition

Agreement to abide by Code of Practice

Tick this box if your organisation agrees to abide by the [Code of Practice](#) described in detail in the WARP Toolbox. A list of the Code of Practice elements which you are agreeing to by ticking the box is attached as [an annex](#) to this form.



Please indicate below any potential non-compliances with the WARP Code of Practice. These will need to be discussed and agreed with CPNI / WARP Trust.

Comments
<i>None</i>

Finally

When complete, “save” the completed form and email to enquiries@warp.gov.uk

Thank you for taking the time to fill in this form. We will contact you with regard to the success of your application in due course.

Notes

The form has been structured around a series of approval criteria aimed at assessing the risk and likelihood that applicants will conform to the WARP Code of Practice described in the Annex, and the likelihood of success. Successful registration is necessary for legal use of the WARP trademark, access to the FWA software and listing in the WARP Register as an approved WARP.

Annex

1 WARP Code of Practice

1.1 Responsibilities

1. WARPs will be expected to use the WARP name, logo and brand, in a responsible manner.
2. WARPs will seek to promote the establishment of further WARPs for as long as there is a need.
3. WARPs will be expected to contribute freely to the WARP Toolbox any examples of good practice they develop for their WARP that are likely to be of benefit to other WARPs.
4. WARPs will cooperate with, and support, other WARPs, and will make reasonable efforts to attend WARP forums.
5. WARPs will not compete aggressively against other WARPs, nor try to prevent the establishment of new WARPs.
6. Members of one WARP will not be prevented or discouraged from joining additional WARPs if they so wish.

1.2 Incident reporting

7. WARPs will work to establish a trusted relationship with each of their members, to encourage Reporting.
8. WARPs will share incident reporting about incidents likely to be of interest to others, with CPNI, and other WARPs, subject to anonymisation, confidentiality and resource constraints.

1.3 Governance

9. WARPs will be run on a not-for-profit or cost recovery basis.
10. WARPs will ensure that their growth is constrained so that they do not reduce their effectiveness or quality of service to individual members.
11. WARPs will not intentionally do anything to bring CPNI, the WARP model, brand or principles into disrepute.